



**South Dakota Association of Nurse Anesthetists
2023 Annual Conference – October 6-8, 2023**

**The Lodge at Deadwood
100 Pine Crest Lane
Deadwood, SD 57732**

Promote your business in front of Certified Registered Nurse Anesthetists across the state at the Education Conference.

Vendor Registration Information:

- **Step 1:** Register using this link: <https://forms.gle/kdfL11WibCeu4oEF7>
- **Step 2:** Submit payment using this link: <https://www.sdana.com/exhibitor-information/>
- **All registrations and payments are due: September 25, 2023**
- **Questions?** Contact Kristi Heidinger at: associationmanager@sdana.com

General Conference Information:

- Vendor Registration 4:00 pm-7:00 pm Friday, October 6th and 8:00 am-8:30 am Saturday, October 7th.
- Exhibit removal must be complete by Noon on Sunday, October 8th.

- Exhibit hours are Friday, October 6th, 5:00 pm-9:00 pm, Saturday, October 7th, 8:00 am-3:00 pm, and Sunday October 8th from 7:00 am-11:00 am. There will be one half hour break on Friday evening (10/6), one half hour break on Saturday (10/7) and one half hour break on Sunday (10/8).
- Exhibitors are encouraged to have drawings. Prizes may be a product or service offered. It must be usable by the winner without the purchase of additional good or services. Exhibitors are responsible for the distribution of prizes.
- Booth Specifications:
 - 1 complimentary 6' skirted table and two chairs
 - Access to electricity is available. Higher voltages will require special handling. Advance arrangements and charges are the exhibitor's responsibility and expense.
 - Extension cords, power strip etc. are also your responsibility.
 - Subletting or dividing exhibit space is not allowed except by permission of the exhibit chairperson.
 - Distribution of materials and displays is limited to booth space purchased.
- Booth Cancellation: A refund (minus \$25 processing fee) will be issued prior to September 25, 2023. No refunds after that date.

Hold Harmless Clause

"The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the Hotel premises and will indemnify, defend, and hold harmless SDANA and its management company as well as their respective agents, servants, and employees from any and all such losses, damages, and claims." SDANA will not be responsible or liable for any loss, damages or claims arising out of exhibitors activities on the hotels premises for any claims, loss, or damage arising directly from the SDANA's own negligence.

Due to the layout of the hotel, storage space is not available for display materials and / or show merchandise. At the conclusion of the set-up operation, all related equipment, crates, trash, etc., must be removed from the premises.